



Fraternity and Sorority Expectations of Recognition

The University of California, Los Angeles believes that fraternities and sororities can contribute significantly and positively to the quality of the undergraduate experience by providing opportunities for the development of leadership skills, civic involvement, intellectual growth and the bond of impactful lifelong relationships. The University recognizes and affiliates itself with fraternities and sororities through the Office of Fraternity and Sorority Life. The Office of Fraternity and Sorority Life is responsible for creating and implementing those policies necessary for the growth and development of the fraternal community on campus.

It is the goal of the Office of Fraternity and Sorority Life to create and hold clear expectations of recognized fraternities and sororities on campus. Therefore, this Expectations of Recognition document has been created and distributed to communicate those minimum standards of all social fraternities and sororities at UCLA. These expectations are meant to be reviewed and reaffirmed by the Office of Fraternity and Sorority Life and each active undergraduate chapter every academic year. All required documents are expected to be submitted to the Office of Fraternity & Sorority Life to be kept on file aligned with the OFSL retention period. When all expectations are upheld, the organization is to be fully recognized and in good standing. When a chapter fails to meet the expectations outlined in this document, it is subject to a restriction of chapter/campus privileges and/or disciplinary action ranging from educational sanctions to a suspension of recognition.

Every Academic year each chapter must:

- A. Submit a copy of their inter/national and/or chapter New Member Education program or member intake process before starting any recruitment/rush/intake activities or processes.
- B. Submit a copy of their inter/national and/or chapter Risk Management Policy before the first social function of the academic year. Chapters without a Risk Management Policy can utilize [this template](#) to create one.
 - a. Chapters who are insured through their inter/national headquarters must also include their Certificate of Insurance.
- C. Have their chapter president attend all chapter president’s meetings and the yearly community leadership retreat.
 - a. Chapters may send an alternate with prior approval from their staff advisor. Requests for alternate attendance should come no less than 48 hours before the meeting. Emergency circumstances will of course be considered.
- D. Be in compliance with the University of California’s Office of the President (UCOP) Title IX training and education requirements by the announced fall quarter deadline. Chapters not in compliance will face event restrictions.
- E. Sign and submit the [Expectations of Recognition](#) document each academic year by September 15th. Should there be a change to this document the chapter will be required to resign the document.

Every Quarter each chapter must:

- F. Update [chapter leadership and alumni advisor](#) information.
- G. Submit updated [signatory information](#).
- H. Provide timely roster updates through [MyUCLA](#).
- I. Submit a list of live-in members and residents/boarders, if the chapter has a designated chapter facility.
- J. Attend their quarterly meeting with their staff advisor.
- K. Follow the Recruitment and Intake Procedures and [submit recruitment/intake paperwork](#) to their staff advisor the week prior to their recruitment/intake period begins.
- L. Remain in compliance with any University and/or Governing Council conduct sanctions.
- M. Submit chapter information as required by the Fraternity & Sorority Transparency Act (AB 524-2022).

I understand that by signing this document, I am communicating my understanding of the above listed expectations for recognition. I also understand that by signing this document I know that my organization is responsible for understanding and complying with all University and OFSL policies and the Student Group Conduct Code. I also understand that by signing this document I agree to uphold the above expectations on behalf of the UCLA chapter of _____ . If my chapter fails to meet these expectations, I understand that we are subject to chapter restrictions and/or disciplinary action, as outlined by this document.

Chapter President Name: _____ **Signature:** _____ **Date:** _____