UCLA Office of Fraternity & Sorority Life

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# Fraternity and Sorority Expectations of Recognition

The University of California, Los Angeles recognizes the positive role fraternities and sororities play in enhancing the undergraduate experience through leadership development, civic engagement, intellectual growth, and lifelong friendships. UCLA recognizes and supports fraternities and sororities through the Office of Fraternity & Sorority Life (OFSL), which establishes expectations and provides resources to support the success of the fraternity and sorority community.

The Expectations of Recognition establish the minimum requirements for all recognized social fraternities and sororities at UCLA. These expectations are reviewed annually by OFSL and each active undergraduate chapter. Chapters that meet these expectations remain in good standing with OFSL. Failure to meet these expectations may result in restrictions, educational requirements, and/or other action affecting the chapter's recognition.

## Risk Management & Chapter Information:

- ☐ **Risk Management Policy:** Submit the chapter's inter/national and/or local Risk Management Policy. Chapters without an existing policy may use the OFSL-provided template to create one. ***Due: Fall, Week 0***
- ☐ **Certificate of Insurance:** Chapters insured through their inter/national organization must submit a current Certificate of Insurance listing "The Regents of the University of California" as additional insured. ***Due: Fall, Week 0***
- ☐ **Chapter Roster:** Submit a complete and accurate roster of all chapter members through MyUCLA. ***Due: Fall, Week 2***
- ☐ **Facility Roster:** Chapters with a designated chapter facility must submit a current list of all live-in members and other residents/boarders. Submit an updated roster if changes occur. ***Due: Fall, Week 2***

## Recruitment/Intake Information:

- ☐ **Document Submission:** Follow the OFSL Recruitment/Intake Procedures and submit all required materials, including the chapter's new member education/member intake process and a calendar or outline of all related events and activities. ***Due: At least one week prior to the start of recruitment/intake***

## Educational Requirements:

- ☐ **Chapter & Council Presidents Meetings:** The chapter president must attend ***two required*** Chapter & Council Presidents Meetings each quarter. An alternate may attend with prior approval from the chapter's OFSL staff advisor. Requests for an alternate must be submitted at least 48 hours prior to the meeting, except in emergency circumstances.
- ☐ **GOLD Academy:** The chapter president must attend GOLD Academy, OFSL's annual community leadership retreat. An alternate may attend only with prior approval from the chapter's OFSL staff advisor. ***January 23-24, 2027.***
- ☐ **Staff Advisor Meeting:** Attend a quarterly meeting with the chapter's OFSL staff advisor. ***Due Quarterly, by Week 10***

## Leadership Transitions:

- ☐ **Leadership Information:** Update chapter officer and alumni advisor information. ***Due: Within 1 week after elections***
- ☐ **Signatory Information:** Submit updated chapter signatory information. ***Due: Within 1 week after elections***

## Compliance Requirements

- ☐ **Hazing Prevention Training:** Comply with applicable Stop Campus Hazing Act training requirements. Failure to meet this requirement will result in recruitment/intake restrictions. ***Due: December 1***
- ☐ **Title IX Training:** Comply with University of California Office of the President (UCOP) Title IX training and education requirements. Failure to meet this requirement will result in event restrictions. ***Due: Winter, Week 10***
- ☐ **Community Service:** Complete a minimum of 20 hours of community service collectively as a chapter. ***Due: July 1***
- ☐ **Fraternity & Sorority Transparency Act:** Submit required chapter information in accordance with the Fraternity & Sorority Transparency Act (AB 524). ***Due: July 1***

## Annual Recognition

- ☐ **Expectations of Recognition:** Review, sign, and submit the Expectations of Recognition each academic year. If these Expectations are revised during the academic year, the chapter must review and submit a newly signed copy. ***Due: September 15***

**Good Standing:** To remain in good standing with OFSL, chapters must comply with all applicable University and Governing Council conduct sanctions, including completing any required sanctions by the established deadlines.

## Chapter Acknowledgement

By signing below, I acknowledge that I have reviewed and understand the Expectations of Recognition outlined above. I understand that my organization is responsible for complying with applicable University policies, OFSL policies, and the Student Group Conduct Code, and applicable University and Governing Council conduct sanctions.

On behalf of the UCLA chapter of _____, I affirm the chapter's commitment to meeting these expectations. I understand that failure to meet these expectations may affect the chapter's good standing and may result in chapter restrictions, educational requirements, disciplinary action, and/or other action affecting the chapter's University recognition.

**Chapter President Name: _____ Signature: _____ Date: _____**